Monitoring, Evaluation, and Learning Manager

We are seeking a dynamic, self-motivated, and service-oriented professional for the position of Monitoring Evaluation and Learning Manager (ME&L) in the Global Conservation Agriculture Program.

The International Maize and Wheat Improvement Center, known by its Spanish acronym, CIMMYT®, is a not-for-profit research and training organization with partners in over 100 countries. Please refer to our website for more information: www.cimmyt.org

The position will be based at CIMMYT’s Main Campus (located 45 km northeast of Mexico City, Mexico) but will interact with all CIMMYT’s regional offices and hubs (region wide) on a regular basis and will initially require substantial time in Guatemala.

Specific responsibilities of this position will include:

- Oversee and implement the ME&L activities of the Sustainable Intensification in Latin America projects of the Conservation Agriculture Program with special emphasis on USAID funded projects.
- Work with an interdisciplinary team, the successful candidate will bring along relevant expertise and in-depth experiences conceiving, implementing and rationalizing ME&L approaches in agricultural research for development, preferably including impact pathway analysis and theories of change.
- Be the focal point for GCAP’s Latin America ME&L.
- Support the project operational and strategic leader to periodically review and revise impact pathways, theories of change, Intermediate Development Outcomes, up-scaling and out-scaling strategies and action plans with research teams / leaders to enhance uptake and impact of our work.
- Monitor scientific work plans, delivery of key milestones and plans, and update as required.
- Drive and streamline the associated ME&L planning, implementation, reporting and use in alignment with the institutional guidelines.
- Provide strategic oversight, guidance and quality control of ME&L, including the use of quantifiable output, outcome and Key Performance Indicators (KPIs), and of processes for measuring progress against outputs/outcomes/impact pathways at various levels.
- Harmonize the integration of M&E&L, including overseeing the quality of the technical information in CIMMYT’s Research Management System (RMS) and define and oversee the extraction of project specific indicators for reporting and evaluation purposes.
- Work closely with the Project Leader, Impact Economist, and Communications specialists to develop and document compelling outcomes and impact success stories and to foster institutionalization and internalization of learning processes.
- Contribute to training of project managers, scientists and partners on ME&L methodologies.
- Provide guidelines to staff and partners on ME&L metrics and categories to effectively monitor current and future research.
- Provide monitoring and support to scientists on their deadlines.
- Conduct quality management of data and feedback recommendations to Project Manager and Project Coordinators on how to improve data provision.
- Perform other duties as directed by supervisor.

We are seeking candidates with the following essential qualifications, skills and attitudes:

- Relevant university degree (MSc/MBA) from a well-recognized university. PhD is desirable.
- Formal training in project M&E/ME&L.
- Substantive (at least 4 years) experience in conceptualizing M&E/ME&L in research and development.
- Excellent analytical and conceptual skills; resilient pro-active problem solver with eye for detail and good time management and reporting skills.
- Knowledge and practical experience using diverse approaches and methodologies for M&E/ME&L, especially in relation to output and outcome monitoring.
- Familiarity and preferably experience working with institutional learning processes, impact pathways analysis and applying theories of change.
- Enjoys working in multicultural environments and with diverse partners.
- Extensive travel availability is required.
- The position requires a high level of prioritization, a high level of customer service, and to be able to maintain oversight while maintaining attention to detail in a multicultural, fast growing and changing organization.

Desirable:

- Familiarity with USAID/Feed the Future M&E framework will be an added advantage.
- Spanish is highly desirable.

The position is for an initial fixed-term for three (3) years, after which further employment is subject to performance and the continued availability of funds. CIMMYT’s internationally competitive salary and benefits include housing allowance, car, comprehensive health and life insurance, assistance for children’s education, paid vacation, annual airfare, contribution to a retirement plan, and generous assistance with relocation shipment.

CIMMYT is an equal opportunity employer. It fosters a multicultural work environment that values gender equality, teamwork, and respect for diversity. Women are encouraged to apply.

Candidates must apply here for 15825 Monitoring Evaluation and Learning Manager no later than Monday, 14 September 2015.
Incomplete applications will not be taken into consideration.
For further information on the selection process, please contact Daniel Ixtla, at d.ixtla@cgiar.org
Please note that only short-listed candidates will be contacted.